



UNIVERSITY OF DELHI
FACULTY OF AYURVEDIC & UNANI MEDICINE

BULLETIN OF INFORMATION

UNDER-GRADUATE COURSESFOR THE SESSION-2018

Based on National Eligibility Entrance Test (NEET)-UG -2018

COURSE		QUOTA
1.	Bachelor of Ayurvedic Medicine and Surgery (Ayurvedacharya) (BAMS)	85% Delhi Quota & 15% All India Quota (AIQ)
2.	Bachelor of Unani Medicine and Surgery (Kamil-E-Tib-Wa-Jarahat) (BUMS)	

**ONLINE APPLICATION FOR ADMISSION TO UNDER-GRADUATE COURSES
BAMS/BUMS 85% DELHI QUOTA &
15% ALL INDIA QUOTA, SESSION -2018
BASED ON NEET-UG-2018**

Fees for SC/ST/PwD categories : Rs. 1000/- }
Fees for General/OBC categories : Rs. 1500/- } **Non-refundable**
(FOR EACH COURSE VIZ. BAMS, BUMS)

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JOINT ADMISSION COMMITTEE (JAC)

Dean (A&U) & HOD (Unani)	011-23524180
HOD (Ayurveda)	
Principal (A&U Tibbia College)	011-23524180
A.C. Member	
A.C. Member	
Deputy Registrar Faculty of Medical Sciences	011-27667647

IMPORTANT

- An eligible applicant for the session 2018 must familiarize with the contents of this Bulletin of Information.
- Changes made in any Programme after the release of this Bulletin shall become effective from the date it is posted on www.fmssc.ac.in and www.du.ac.in.
- University reserves the right to revise, amend, update, or delete any part of this Bulletin, Ordinances, Rules and Regulations at its discretion as and when considered necessary.
- The candidates are requested to visit the website www.fmssc.ac.in and www.du.ac.in regularly for updated information.
- No individual communication will be sent for the Counseling.
- All admissions are provisional and shall be confirmed subject to fulfillment of the requirements for the eligibility of the candidate concerned.



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Information related to the Admission process:

1.1 Important deadlines:-

Start date for online Registration	24.09.2018
Closing date for online Registration	10.10.2018 at 5.00 PM Server time
<ul style="list-style-type: none">• Display of merit list and schedule and venue for Undergraduate will be uploaded on the Faculty website www.fmsc.ac.in and www.du.ac.in.• The applicants are advised to check regular updates on website www.fmsc.ac.in and www.du.ac.in.	

1.2 ADMISSION PROCEDURE:-

ONLINE REGISTRATION:

- (a) All the candidates seeking admission to the Under-graduate (BAMS and BAMS) courses are required to register online on website www.fmsc.ac.in.
- (b) Online registration details for admission to the Under-graduate (BAMS and BAMS) courses are available on:

www.fmsc.ac.in and www.du.ac.in

- (c) As a first time user, candidate shall create the login details
- In the "Confirm your Information" webpage, candidate shall provide the NEET-UG-2018 Roll No. and Date of Birth. Clicking on "View" button will display further details of the candidate.
 - If the details are correct, candidate can click "Confirm" and proceed further.
 - On the "New Registration" page, candidate has to enter a valid Mobile No. and Email ID which would be used for any future communication with the University for Admission Purpose.
 - Candidate shall then create a password (of maximum six characters) for online registration purpose. **This password does not need to be same as candidate's email account password, which is used to access one's email account.**
 - Candidate shall provide a valid mobile phone number (10 digit number without any prefix).
 - Please verify that all the details given in the form are correct. This information will be used during the entire admission process. No change/modification is allowed. Please be careful in filling up the required information in all aspect.
- (d) Applicant shall now log on to using "registered email-id" and created "password" to fill the online registration form.
- (e) Applicant shall click the "Save" and proceed to check the details filled in the form.



- (f) The same login information is used every time to login to the applicant's account.
- (g) **Applicant shall upload the following for BAMS and BUMS (wherever necessary):-**
- (i) Passport size photograph of the applicant (120x130) (only jpg & size 150 KB)
 - (ii) Self-attested copy of NEET-UG-2018 Admit Card (only PDF & size 200 KB).
 - (iii) Self-attested copy of NEET-UG-2018 Score Card (only PDF & size 200 KB).
 - (iv) Self-attested copy of Aadhar Card (only PDF & size 200 KB).
 - (v) Scanned signature of the applicant (200x50) (only jpg & size 100 KB)
 - (vi) Self-attested copy of Matriculation Certificate for verification of date of birth (only PDF & size 200 KB).
 - (vii) Self-attested copy of High School/Matriculation/Secondary examination Certificate for admission to BAMS course he/she should have passed Hindi/Sanskrit as one of the subjects at qualifying examination (only PDF & Size 200 KB) **(For BAMS course only)**.
 - (viii) Self-attested copy of High School/Matriculation/Secondary examination Certificate for admission to BUMS course he/she should have passed Urdu as one of the subjects at qualifying examination (only PDF & Size 200 KB) **(For BUMS Course only)**.
 - (ix) Self-attested copy of 10+2 Marksheet (only PDF & size 200 KB).
 - (x) Self-attested copy of 10+2 Certificate (only PDF & size 200 KB).
 - (xi) Certificate from the Principal of the School on prescribed proforma available at faculty website: www.fmssc.ac.in stating that (i) the school is situated within National Capital Territory of Delhi, (ii) the school is recognized by the CBSE/Council for the Indian School Certificate/ Jamia Millia Islamia, (iii) the school is conducting regular classes, (iv) the applicant has attended regular classes in the school for class (standard) 11th & 12th. (only PDF & size 200 KB).
 - (xii) Self-attested copy of Character Certificate in proforma as prescribed by CBSE, issued by the Principal of the school last attended or any Gazetted Officer (Only PDF & size 200 KB).
 - (xiii) Self-attested copy of Scheduled Caste/ Scheduled Tribe certificate as described in Section -D, clause 1A, if applicable. (Only PDF & size 200 KB).
 - (xiv) Self-attested copy of Father's SC/ST Certificate, if applicable. (Only PDF & size 200 KB).
 - (xv) Self-attested copy of Person with Disability (PwD) certificate, if applicable (only PDF & size 200 KB).
 - (xvi) Entitlement Certificate for C.W. category as described in Section -D Clause D, if applicable. (Only PDF & size 200 KB).
 - (xvii) Self-attested copy of OBC Certificate as described in Section-D clause B, if applicable. (Only PDF & size 200 KB).
 - (xviii) **Self-attested copy of Non-creamy layer certificate of the current financial year (i.e. after 01/04/2018) and OBC caste certificate as per the Central list for OBC's (only PDF & size 200 KB).**
 - (xix) Self-attested copy of OCI card, if applicable.
- (h) Once all the above - mentioned files are uploaded, applicant can proceed with "Make Payment". Applicant can also update the uploaded files and application form using Back button before making payment. After payment is made no changes can be made.
- (i) Candidate's application submission process shall be completed only after payment of the online registration fees.
- (j) In case a candidate wishes to apply in more than one Course then the candidate is required to submit total fees as prescribed for each course applied.



- (k) Please note that the candidature is subject to the candidate's fulfilling the minimum eligibility requirements prescribed for applying to the concerned programme of study. In case a candidate does not meet the minimum eligibility criteria prescribed for applying to the concerned programme, it is done at the candidate's own risk and cost and if at any stage, it is found that the minimum eligibility requirements are not fulfilled, the admission if granted, shall be cancelled ipso facto. And the fees paid, if any, shall not be refunded in any case.

After payment for the registration form, corrections, additions, deletions etc. in any manner shall NOT be allowed. The candidates are, therefore, advised to fill their forms carefully.

1.3 Registration Fees:

- (a) Registration Fees (non-refundable):-

SC/ST and Person with Disabilities (PwD)	Rs. 1000/-
For all other categories (Unreserved, OBC etc.)	Rs. 1500/-

- (b) Registration fees have to be paid during online registration process through one of the available online payment options.
- (d) It may be noted that the application submission process shall be completed only after payment of the online registration fees.

1.4 Intimation regarding Merit lists and Counseling:

- (a) For regular updates, please visit www.fmssc.ac.in and www.du.ac.in.



SECTION-A

Bachelor of Ayurvedic Medicine and Surgery (Ayurvedacharya) (BAMS)
Bachelor of Unani Medicine and Surgery(Kamil-E-Tib-Wa-Jarahat) BUMS)

(1) Courses, institutions and number of seats (Tentative):

The courses of Ayurvedacharya (BAMS) & Kamil-e-tibb-o-Jarahat (BUMS) are conducted at Ayurvedic & Unani Tibbia College, Karol Bagh, New Delhi. The total number of seats available for admission to 1st year BAMS/BUMS Courses for the Academic Session 2018-2019 and the distribution of the seats under different categories are as under:

Name of the Courses	Seats to be filed in by the University of Delhi															Total Seats	
	85% Delhi Quota										15% All India Quota						
	Total Seats	Total GEN seats	Gen Seats	Gen C.W.	Gen. P.H.	SC	ST	Total OBC seats	OBC	OBC-C.W.	OBC PH	Total Seats	GEN	SC	ST		OBC
BAMS	51	25	23	1	1	08	04	14	12	1	1	09	05	01	01	02	60
BUMS	51	25	23	1	1	08	04	14	12	1	1	09	05	01	01	02	60

In addition to the 60 seats (as shown above) there are 04 more seats for Govt. of India Nominees (Central Pool) as shown hereunder:-

Foreign Students	Seats reserved for State as given below	Total Seats
02	02*	04
02	02**	04

* Seats are reserved for Govt. of India nominee.

** Seats are reserved for Foreign National.

(2) Eligibility Conditions for admission to BAMS & BUMS courses for the academic session 2018 - 2019:

Age: The candidates should have completed the age of 17 (seventeen) years on or before 31st October 2018. The candidates completing the age of 17 years on 1st November 2018 or later will not be eligible for admission.

S. No.	NAME OF CET	ELIGIBILITY CONDITIONS & ADMISSION CRITERIA
01.	BAMS	I. 85% Delhi Quota: The candidates seeking admission to BAMS Course must have passed Intermediate/Senior School Certificate Examination (C.B.S.E.)/Indian School Certificate Examination with Science (Physics, Chemistry & Biology) and English or any other equivalent qualification



		<p>Biology and has also passed English from the recognized school conducting 11th and 12th standard regular classes.</p> <p>Note:</p> <p>(i) The candidates in order to become eligible for admission to BAMS course under SC/ST/OBC categories must obtain 40% marks in eligibility criteria prescribed in para (I) i.e. class XIIth Board examination.</p> <p>(ii) Provided that the student has passed in all the subjects separately required for purpose of admission to BAMS Course.</p> <p>(iii) The candidate who has passed Sanskrit as a subject at the 12th class level will be exempted from taking Sanskrit in 1st Prof. BAMS Course.</p> <p>(iv) For admission to the above courses he/she should have passed Hindi/ Sanskrit as one of the subjects at qualifying examination or at High School/ Matriculation/Secondary examination or equivalent.</p> <p>(v) The candidates belonging to General PwD category must have secured a minimum of 45% marks, PwD-SC/PwD-ST/PwD-OBC categories must have obtained a minimum 40% marks in eligibility criteria prescribed in para (I) i.e. class XIIth examination.</p> <p>II. 15% All India Quota: The candidates must have passed the prescribed qualifying examination from a recognized Indian University/Boards conducting regular classes from a recognized school prescribed in para (I)</p>
02.	BUMS	<p>I. 85% Delhi Quota: The candidates seeking admission to BUMS Course must have passed Intermediate/Senior School Certificate Examination (C.B.S.E.)/ Indian School Certificate Examination or any other Equivalent recognized examination thereto with 50% or more marks in the aggregate of three subjects i.e. Physics, Chemistry, Biology and has also passed one language except S.U.P.W. from the recognized school conducting 11th and 12th standard regular classes.</p> <p>Note:</p> <p>(i) The candidates in order to become eligible for admission to BUMS course under SC/ST/OBC categories must obtain 40% marks in eligibility criteria prescribed in para (I) i.e. class XIIth Board examination.</p> <p>(ii) Provided that the student has passed in all the subjects separately required for purpose of the admission in BUMS Course.</p>



		<p>(iii) For admission to above course he/she must have passed Urdu as a subject either at the qualifying examination or at High School/ Matriculation/ Secondary Examination or equivalent/Urdu Diploma equivalent to 10th class from the Institution recognized by State/Central Govt. or equivalent.</p> <p>(iv) The candidates belonging to General PwD category must have secured a minimum of 45% marks, PwD-SC/PwD-ST/PwD-OBC categories must have obtained a minimum 40% marks in qualifying examination i.e. class XIIth examination.</p> <p>II. 15% All India Quota: The candidates must have passed the prescribed qualifying examination from a recognised Indian University/Boards conducting regular classes from a recognised school prescribed in para (I)</p>
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- (3) **Entrance Examination:** In order to be eligible for admission to BAMS and BUMS courses for a particular academic year, it shall be necessary for a candidate to qualify the NEET-2018 exam and to obtain minimum of marks 50th percentile in National Eligibility Cum Entrance Test (NEET-2018) conducted by CBSE for admission to BAMS and BUMS courses held for the academic year-2018. However, in respect of candidates belonging to scheduled castes, scheduled tribes, other backward classes, the minimum marks shall be at 40th percentile. In respect of candidates with locomotor disability of lower limbs, the minimum marks shall be at 45th percentile for UR-PwD and 40th percentile for SC-PwD, ST-PwD & OBC-PwD candidates.

Note:- The eligibility conditions for admission to BAMS/BUMS courses may be revised in the light of the notification of CCIM/Ministry of AYUSH, GOI/University.

- (4) **Medium of instruction and examination:**

- (i) Hindi/English will be the medium of instruction and examination for BAMS Degree Course.
- (ii) Urdu will be the medium of instruction and examination for BUMS Degree Course

- (5) **Nominees of Government of India (Central Pool):**

- (i) 2 seats in each BAMS/BUMS Courses are reserved in A&U Tibbia College for the candidates nominated by the Government of India from the states shown in the table at page-I. However, if any seat remains vacant the same will be filled up from the states which do not have Ayurvedic/Unani Medical College such as Nagaland, Mizoram,



Punjab, Uttarakhand vide letter No. F.No. R.12013/02/2017-E&C(UG), Govt. of India, Ministry of AYUSH.

- (ii) 2 seats are reserved for Foreign Nationals in each BAMS/BUMS Courses in A&U Tibbia College.

The candidates nominated by the Government of India must fulfill the minimum eligibility requirement prescribed for admission to the respective courses and their application forms duly completed in all respect will be received by the college within prescribed date for admission through the Government of India. The candidate should apply directly to the **Secretary, Govt. of India, Department of AYUSH, Ministry of Health & Family Welfare, Red Cross Building, Red Cross Road, New Delhi.**

- (iii) The Faculty will not entertain any application form directly under Govt. of India Nominees Quota.

(6) GENERAL INSTRUCTIONS FOR CANDIDATES:-

- (i) The selected candidates for admission to BAMS/BUMS courses may be admitted provisionally subject to submission of Medical fitness certificate. The college authorities shall arrange for Medical examination of the provisionally admitted students.
- (ii) The student should certify whether he/she belongs to OBC/SC/ST/PwD Category. However, the OBC status is to be determined on the basis of the Central List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at their website of the admission (<http://ncbc.nic.in/backwardclasses/index.html>).

Self-attested copy of Non-creamy layer certificate of the current financial year (i.e. after 01/04/2018) and OBC caste certificate as per the Central list for OBC's

- (iii) All the candidates are required to produce their original certificates at the time of depositing fee which will be kept in the concerned college and will not be returned back in any case till the confirmation of admission.
- (iv) All the admissions will be provisional.

(7) Procedure for filling up of reserved/non-reserved seats:

Academic Council's Resolution No. 14 (ii) dated 17th May 1987:

"Out of the total number of seats, the first 15% of the seats shall be kept for the candidates from all over India who have passed the prescribed qualifying examination from an Indian University/Board and the remaining 85% seats be filled with the candidates who have passed the qualifying examination from Central Board of Secondary Education (CBSE)/Council for the Indian School Certificate Examination/Jamia Milia Islamia (12 years course) from the recognized school conducting regular classes situated within the National Capital Territory of Delhi." **The Percentages of two categories will be interchangeable.**



The seats under these categories will be filled in order of merit based on the performance in the NEET examination.

(8) **Close of admissions on 31st October 2018:**

(9) **Duration of BAMS/BUMS Courses:**

The duration of BAMS/BUMS Courses is five and half year (including Internship Training of 12 months).

The students are required to complete 12 months Internship Training for BAMS/BUMS Courses before the award of the degree.

The student should join the Internship within 30 days of the declaration of the final year's result and the Internship must be completed within 18 months from the date of joining the Internship.

Note:- Span Period: Maximum of 08 (Eight) years from the date of admission in the 1st Professional BAMS& BUMS Courses(excluding internship training period).

(10) **Fee & Other charges for admission to 1st Prof. BAMS/BUMS Courses:**

The Fees payable are:

a)	College Information Bulletin (Once Only)	₹	50.00
b)	Admission Fee (Once Only)	₹	100.00
c)	Annual Tuition Fee	₹	240.00
d)	Annual Library Fee	₹	50.00
e)	Annual Laboratory Fee	₹	50.00
f)	University Enrolment Fee (To be sent to University)	₹	300.00
g)	Annual Special University Fee (To be sent to University)	₹	10.00
h)	College Security (Refundable)	₹	500.00
i)	Medical Examination Fee	₹	25.00
Total		₹	1325.00

Other Annual Charges:

a)	Games and Sports Fee	₹	120.00
b)	Students Welfare Fund	₹	100.00
c)	College Journal (Magazine) Fee	₹	50.00
d)	Student Aid Fund	₹	10.00
e)	University Athletic Fee (To be sent to University)		50.00
f)	Culture Council Fee (To be sent to University)	₹	5.00
g)	University Development Fund (To be sent to University)	₹	600.00
h)	Re-Enrolment Fee (To be sent to University)	₹	50.00
i)	W.U.S.-D.U.C. Subscription (To be sent to University)	₹	5.00
j)	D.U.S.U. Fee (To be sent to University)	₹	5.00
k)	N.S.S. Fee (To be sent to University)	₹	20.00
l)	Identity Card Fee	₹	10.00
Total		₹	1025.00



Total

₹ 1025.00

The student belonging to SC/ST categories admitted to the various college departments of the University whose parents income was such that they are not paying income tax be exempted from the payment of the tuition fee and admission fee vide letter No. SPLC/Fee Exemp./SC/ST/2015-2016 dated 09.09.2015 & Office letter No. Ref. No.Spl.Cell/2000.

The candidates with disabilities shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University Students' Union and identity card fee. (vide DU circular no. Aca.I/082/2001/PwD/2012-13/355 dated 13.09.2012.

Reference to University circular No. Aca.I/SC/ST/2015/863 dated 12.11.2015 & letter No. F.No. 14-5/2013-SC/ST dated 13/01/2015 Ministry of HRD. Facilitating admission of deserving and eligible candidates facing financial constraint:-

- (i) No fee need to be charged at time of admission from those SC/ST students who are eligible for Post-Metric Scholarship/ Top class Scholarships. At the time of admission they may advised to deposit the fee the Institute as soon as they receive the scholarship amount. An undertaking to this effect may be taken from them at the time of admission. However, the CFHELs will responsible for timely verification, etc. of documents and their submission to facilitate timely disbursement of scholarship.
- (ii) In other cases, if any SC/ST students failed to deposit the fee in the Institute then fee may be charged after making special efforts to get them requisite load sanctioned, including facility of interest subsidy to those whose income is below Rs. 4.5 lakhs where applicable.
- (iii) Special scheme under SCSP/TSP may also be drawn, in consultation with the target group in respective CFHELs/ for providing other facilities like book, equipment etc. essentially required for completion of course, which are not covered under those Scholarships Schemes, for SC/ST students.

(11) Foreign students::

A registration fee of ₹ 4,800.00 shall be charged from every foreign student seeking admission to an undergraduate (BHMS) course of studies in Delhi University vide letter No. A.R. (C)/Registration Fee/93/014492 dated 11th June 1993.

(12) Payment of fee:

Last date for payment of fee of 2nd, 3rd and 4th BAMS/BUMS shall be 15th April without late fee. A fine of Rs. 05.00 per day shall be charged if fees are paid after 15th April and upto 30th April. The name of the defaulter will be struck off from the College Rolls on 01st May. After the name is struck off, re-admission will be at the discretion of the Principal, for which a payment of Rs. 100/- is to be made as re-admission fees.



(13) **Withdrawal of admission and refund of fee:**

If a candidate, who has taken admission in the College, withdraws his/her admission, he/she shall be allowed refund of fee as per the University rules.

Reason for seeking refund	Quantum of fee to be refunded
When a student applies for withdrawal of admission upto 31 st October.	Full fee after deduction of Rs. 500/- and full examination fee.
When a student applies for withdrawal of admission after the three clear days of the last date of admission.	No fee will be refunded, except the examination fee.
When admission is made inadvertently due to error/omission commission on the part of the University/College	Full Fee and Full examination fee
When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificate (s), providing misleading information by the student or for any error/mistake on the part of the student.	No fee will be refunded

(14) **Cancellation of admission:**

In case any student admitted in BAMS/BUMS Courses remains absent from his/her class for 30 days continuously without information, the name of such student shall be struck off from the rolls of the college without any intimation to the students in this regard and his/her fee shall be forfeited.

(15) **Refund of caution money:**

Student who passed out can claim the refund of caution money within one year from the date of completion of Internship, failing which no application will be entertained except in special circumstances beyond the control of the candidate. At the time of refund of money a candidate will be required to produce a 'No Dues Certificate' available with the academic assistant. Caution money shall be refunded only after completion of the course.

This Bulletin contains only brief extract of the Ordinances. The students should therefore, acquaint themselves with the relevant Ordinance, Rules and Regulations of the University regarding attendance, examination, hostels and other matters pertaining to their respective Colleges from the college concerned as also the Maintenance of Discipline among students of the College/University (Ordinance XV-B), Prohibition of and Punishment for Ragging Ordinance (XV-C) and Sexual Harassment Under Ordinance (XV-C).

The various terms and conditions mentioned in the Bulletin of Information are subject to change made in the Ordinance/s, Rules and Regulations of the University from time to time as per the decision of the Academic/Executive Councils.



16. Migration:

“Inter University Migration in BAMS/BUMS courses under the Faculty of Ayurvedic & Unani Medicines is not allowed under any circumstances”.

17. Important Note:-

- (a) Candidates must have passed in all the required subjects separately (in Theory and Practical) for admission to BAMS/BUMS Courses.
- (b) Candidates who have appeared in the class XII Examination this year i.e. 2018 and have been placed under Compartment or are to re-appear for improvement will not be eligible (in case result have been declared, such candidates may apply).
- (c) In case the information furnished or certificates etc. submitted are found to be false, or the candidate is found to have withheld or concealed information in his/her Application form his/her name shall be removed from the college rolls and fee deposited by him/her shall be forfeited.
- (d) Once application form is submitted no alteration will be allowed thereafter.
- (e) The candidates before filling in the form shall satisfy his/her eligibility. The candidate is required to go through the Bulletin of Information carefully and acquaint himself/herself with all requirements with regard to the filling of the Application Form.
- (f) Application Form should be filled in by the candidate in English.
- (g) Incomplete Application form for Admission to 1st BAMS/BUMS Course will summarily be rejected.
- (h) The candidate should certify whether he/she belongs to OBC/SC/ST/PwD Category. However, the OBC status is to be determined on the basis of the Central List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website of the admission (http://ncbc.nic.in/backward_classes/index.html).
- (i) **Candidates appearing in rounds of counseling and offered admission in such Round candidate must carry their original certificates in person and they will have No Right to surrender their seats once accepted and NO extension of time for joining will be granted.**



SECTION-D

IMPORTANT GUIDELINES APPLICABLE TO BAMS AND BUMS COURSES

1. Reservations:-

A. Candidates belonging to Scheduled Caste & Scheduled Tribe categories:-

Fifteen percent (15%) seats are reserved for candidates belonging to SC category and Seven & Half percent (7½%) for ST category.

The SC/ST candidate should attach a certificate to the effect that he/she belongs to SC/ST category from any one of the competent authorities as listed below without which concession of reservation of seats for SC/ST will not be given:

- (a) District Magistrate/ Additional District Magistrate/ Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ City Magistrate (not below the rank of 1st Class Stipendiary magistrate)/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (c) Revenue Officer not below the Rank of Tehsildar.
- (d) Sub-Divisional Officer of the area where the candidate or his/ her family normally resides.
- (e) Administrator/ Secretary to Administrator/ Development Officer (Laccadive and Minicoy Islands).

Provided that, if any seat(s) reserved for the candidates belonging to SC and ST categories remains unfilled due to non-availability of eligible candidate(s) under that category, the same shall be filled in the following manner:

- (i) Such unfilled seat(s) will be offered to the eligible candidates of the other category i.e. seat(s) of SC category to ST category candidates or vice-versa as the case may be.
- (ii) If the seat(s) remain unfilled even after applying Clause 3A(i) above, these unfilled seats reserved for SC/ST Category, if any, will be kept vacant.

Note: 1. The students belonging to SC/ST categories admitted to the various college departments of the University whose parents income was such that they are not paying income tax be exempted from the payment of the tuition fee and admission fee vide letter No. SPLC/ Fee exemp./SC/ST/2015-2016 dated 09.09.2015 & office letter no. Ref. No.Spl. Cell/2000.

Note: 2. Reference to University circular no. Aca.I/SC/ST/2015/863 dated 12.11.2015 & letter no. F.No. 14-5/2013-SC/ST dated 13/01/2015 Ministry of HRD. Facilitating admission of deserving and eligible candidates facing financial constraint:-



- (i) No fee need to be charged at the time of admission from those SC/ST students who are eligible for Post-metric Scholarship/Top class Scholarships. At the time of admission they may advised to deposit the fee with the Institute as soon as they receive the scholarship amount. An undertaking to this effect may be taken from them at the time of admission. However, the CFHEIs will responsible for timely verification, etc. of documents and their submission to facilitate timely disbursement of scholarship.
- (ii) In other cases, if any SC/ST students failed to deposit the fee in the Institute then fee may be charged after making special efforts to get them requisite loan sanctioned, including facility of interest subsidy to those whose income is below Rs. 4.5 lakhs where applicable.
- (iii) Special schemes under SCSP/TSP may also be drawn, in consultation with the target group in respective CFHEIs/ for providing other facilities like book, equipment etc. essentially required for completion of course, which are not covered under those Scholarship Schemes, for SC/ST students.

B. Candidates belonging to Other Backward Classes (OBC) category:-

27% seats are reserved for candidates belonging to OBC category, while applying for admission to MBBS/BDS Course, should enclose a copy of the certificate alongwith the Application Form to the effect that he/she belongs to OBC Category duly certified by one of the competent authorities as listed below. However, the OBC status is to be determined on the basis of the Central List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at their website (http://ncbc.nic.in/backward_classes/index.html).

The authorities competent to issue Caste Certificates are indicated below:

- (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and /or his family resides.

The OBC candidates who belong to the 'Non-Creamy Layer' and whose caste appear in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category. **The validity of non-creamy layer certificate shall be the current financial year(i.e after 01/04/2018).**

The OBC candidate who belongs to Creamy Layer are not eligible for concession.

The proof of non-creamy layer certificate (for the current financial year) issued by one of the Competent Authorities as mentioned above, should be uploaded with the online Registration Form.



C. Reservation of Seats for Persons with Disabilities (PwD)

The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons With Disabilities (PWD) Act, 2016 are eligible to get the benefit of the said reservation; 1. Physical Disability A. Locomotor disability (a) leprosy cured persons (b) cerebral palsy (c) dwarfism (d) muscular dystrophy (e) acid attack victims B. Visual impairment (a) Blindness (b) Low Vision C. Hearing Impairment (a) Deaf (b) Hard of Hearing D. speech and language disability 2. Intellectual disability A. specific learning disabilities B. autism spectrum disorder 3. Mental behavior (Mental Illness) 4. Disability caused due to A. chronic neurological conditions (a) multiple sclerosis (b) parkinson's disease B. Blood Disorder (a) haemophilia (b) Thalassemia (c) sickle cell disease 5. Multiple Disabilities It is further informed that the five percent reservation for persons with benchmark disabilities is in the respective institutions/departments.

However, candidates may kindly note that in case of selection under Persons with Disabilities (PWD) category, they will be required to produce Disability Certificate from one of the disability assessment boards/authorities before their scheduled date of counseling:

- (i) Duly notified Medical Board of a District/Government Hospital set up for examining the Persons with Disabilities (PWD) under the provision of the person with Disability (equal opportunities, protection of rights and full participation) Act 1995. The certificate should indicate the extent of permanent physical disability (i.e. percentage) and it should bear the photograph of the candidate concerned and it should be countersigned by one of the Doctors constituting the Boards issuing the certificate.
- (ii) Any other competent authority/medical institution/medical board vested with the powers to issue a disability certificate under the Persons with Disabilities (equal opportunities, protection of rights and full participation) Act 1995. The certificate should indicate the extent of permanent physical disability (i.e. percentage) and it should bear the photograph of the candidate concerned and it should be countersigned by one of the Doctors constituting the Boards issuing the certificate.
- (iii) **The fee of online application for Persons With Disabilities (PWD) shall be applicable at par with scheduled caste/ schedule tribe candidates.[EC Resolution No. 64(24) dated 23.06.2006].**
- (iv) **The Persons With Disabilities (PWD) shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University Students'**



Union and Identity card fee. (Vide DU circular no. Aca.I/082/2001/PwD2012-13/355 dated 13th September, 2012).

D. Reservation for Armed Forces (CW) Category for 85% of Delhi Quota:

1. Five percent (5%) seats are reserved on horizontal (compartmental) basis for the candidates belonging to C.W. Categories.

2. All the CW applicants have to upload the Educational Concession certificate in the enclosed format to be issued by any of the following authorities on the proper letterhead.:-

- (i) Secretary, Kendriya Sainik Board, Delhi.
- (ii) Secretary, Rajya/ Zila Sainik Board.
- (iii) Officer-in-Charge, Record Office.
- (iv) 1st class Stipendiary Magistrate
- (v) Ministry of Home Affairs (for Police personnel in receipt of Gallantry Awards).

3. Admission may be offered to the Children/Widows of Officer and Men of the Armed Forces including Para-Military Personnel (C.W.) in the following order of preference:-

- (i) Widows/Wards of Defence personnel killed in action;
- (ii) Ward of Defence Personnel disabled in action and **Boarded out** from service with disability attributable to military service;
- (iii) Widows/Wards of Defence personnel who died in peace time with death attributable to Military service;
- (iv) Ward of Defence Personnel disabled in peace time and **Boarded out** with disability attributable to military services; and
- (v) (a) Wards of Ex-servicemen and Serving Personnel who are in receipt of Gallantry Awards;
 - a. ParamVir Chakra,
 - b. Ashok Chakra,
 - c. Sarvottam Yudh Seva Medal,
 - d. MahaVir Chakra,
 - e. Kirti Chakra,
 - f. Uttam Yudh Seva Medal,
 - g. Vir Chakra,
 - h. Shaurya Chakra,
 - i. Yudh Seva Medal
 - j. Sena, Nau Sena, Vayusena Medal,
 - k. Mention-in-Despatches,
- (b) Wards of the Police personnel who are in receipt of President's Police Medal for Gallantry, Police Medal for Gallantry.
- (vi) Wards of Ex-Servicemen.
- (vii) Wives of:
 - a. Defence personnel disabled in action and boarded out from service.



- (ix) Wives of Serving Personnel.

Note:- Admission in priority (v), v(a) above is as per the inter see priority of the gallantry awards and admissions in v(b) will be considered after v(a).

*Benefit under CW category may extend to the wards of the Personnel of Para Military forces up to priority (v) only.

Format of the Educational Concession Certificate (Sample)

<p>FORMAT</p> <p>(ON THE PROPER LETTER HEAD)</p> <p>OFFICE OF THE _____</p> <p>This is to certify that Mr. /Miss _____ is son/daughter of _____ (No. _____) resident of _____.</p> <p>The above named Officer/JCO/OR _____:-</p> <p>i. Killed in action on _____ during _____</p> <p>ii. Disabled in action on _____ during _____ and boarded out from service.</p> <p>iii. Died in peace time on duty on _____ with death attributable to military services.</p> <p>iv. Disabled in service and boarded out with disability attributable to military service.</p> <p>v. Gallantry Award: _____.</p> <p>Master/Miss _____ son/daughter of _____ Officer/JCO/OR is eligible for educational concession for admission in University of Delhi against the Armed Forces category under Priority No. _____</p> <p>No.: _____</p> <p>Date: _____</p> <p style="text-align: right;">(Signature)</p> <p style="text-align: center;">Rubber stamp with Name & Designation</p>
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- D. **Change of name:** - The University Notification No. Ref./Aca-II/Change of name/279/2015/03 dated 01.07.2015 (E.C. Resolution no. 16 dated 28.05.2015) and Notification No. Ref./Aca-II/Change of name/279/2015/04 dated 16.12.2015 (available on University website: www.du.ac.in)



F. Ragging: Ordinance XVC:-

- (i) Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
- (ii) Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
- (iii) Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which-
 - (a) involve physical assault or threat to use of physical force;
 - (b) violate the status, dignity and honor of women students;
 - (c) violate the status, dignity and honor of students belonging to the scheduled castes and tribes;
 - (d) expose students to ridicule and contempt and affect their self-esteem;
 - (e) Entail verbal abuse and aggression, indecent gestures and obscene behavior.
- (i) The Principal of a College, the Head of the Department or an Institution, the authorities of College, of University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
- (ii) Notwithstanding anything in Clause (4) above, the Proctor may also *suomoto* enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
- (iii) The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
- (iv) If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
- (v) When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.



- (vi) On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c) the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
- (vii) The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
- (viii) In case any students who have obtained degrees of Delhi University are found guilty under this Ordinance appropriate action under Statute 15 for withdrawal of degrees conferred by the University shall be initiated.
- (ix) For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
- (x) All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.
- (xi) The Medical Council of India (presentation & prohibition of ragging in Medical Colleges/Institutions) regulations 2009 notified in the part III section 4 of the Gazette of India on 03.08.2009 amended from time to time be also adhered to.

G. Sexual Harassment:-

Sexual Harassment (Ordinance XV-D) has repelled by the Act passed by Parliament the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) / Act, 2013(Ref. No. Estab.II(i)/27/ACC/2006 dated 09.01.2014. (www.wed.nic.in/wcdact/womenactsex.pdf).

- H. For all legal matters the Jurisdiction will be National Capital Territory of Delhi only.

